



NOVATO FIRE DISTRICT

95 Rowland Way, Novato, CA 94945 • 415.878.2690 • Fax 415.878.2660 • www.novatofire.org

May 8, 2015

JoAnne Lewis
Ross Valley Fire Department
777 San Anselmo Ave.
San Anselmo, CA 94960

Dear JoAnne:

Thank you for taking time from your busy schedule to participate in our Administrative Assistant Oral Board. Your experience in administrative procedures provided perspective and input essential to our assessment and selection process.

Please let us know if we can similarly assist RVFD in similar hiring processes.

Sincerely,

Mark Heine
Fire Chief, Novato Fire District

✓ cc: Fire Chief Mark Mills

AGENDA ITEM # 4150
Date 6/11/15